



Olathe Memorial Cemetery

Helpful Assistance for Funeral Planning

People you may need to contact:

- ▶ Funeral home or crematory
- ▶ Cemetery
- ▶ Church or minister
- ▶ Relatives, friends, acquaintances
(May need to arrange accommodations for out-of-town guests)
- ▶ Employers and schools of those attending the service
- ▶ Arrange for childcare, if needed
- ▶ Insurance companies
- ▶ Veteran's association
- ▶ Member organizations
- ▶ Family attorney and executor of will
- ▶ Notify utilities, landlord and post office if deceased was living alone
- ▶ Check on all debts and installment payments - including credit cards
- ▶ If Social Security check are automatic deposit, notify bank of the death

Items to bring to Funeral Home or Crematory:

- ▶ Deceased personal information for death certificate (Social Security Administration 800.772.1213)
- ▶ Life insurance certificates (Social Security, credit union, trade union, fraternal and military)
- ▶ Clothing for deceased
- ▶ Obituary information
- ▶ Photo of deceased
- ▶ Veteran information (discharge paperwork)

Possible decisions to make for funeral home:

- ▶ Amount to spend on service/arrangements
- ▶ Select cemetery or memorial garden
- ▶ Select the casket or urn
- ▶ Order tent and chairs if desired
- ▶ How many copies of death certificate
- ▶ Select outside burial container
- ▶ Select pallbearers
- ▶ Select music for service
- ▶ Select readings for service
- ▶ Prepare eulogy
- ▶ Types of floral/plant arrangements (arrange for disposition of flowers after funeral)
- ▶ Military honor - if applicable
- ▶ Set up memorial fund (church, hospice, charity or school)

Cemetery Arrangements:

- ▶ Meet with Cemetery Staff for information and pricing
- ▶ Select burial/cremation space
- ▶ Pay fee for opening and closing the grave
- ▶ Order final date on existing monument
- ▶ If no existing monument, design and order monument