



Olathe Memorial Cemetery

Helpful Assistance for Funeral Planning

People you may need to contact:

- ▶ Funeral home or crematory
- ▶ Cemetery
- ▶ Church or minister
- ▶ Relatives, friends, acquaintances
(May need to arrange accommodations for out-of-town guests)
- ▶ Employers and schools of those attending the service
- ▶ Arrange for childcare, if needed
- ▶ Insurance companies
- ▶ Veteran's association
- ▶ Member organizations
- ▶ Family attorney and executor of will
- ▶ Notify utilities, landlord and post office if deceased was living alone
- ▶ Check on all debts and installment payments - including credit cards
- ▶ If Social Security check are automatic deposit, notify bank of the death

Items to bring to Funeral Home or Crematory:

- ▶ Deceased personal information for death certificate (Social Security Administration 800.772.1213)
- ▶ Life insurance certificates (Social Security, credit union, trade union, fraternal and military)
- ▶ Clothing for deceased
- ▶ Obituary information
- ▶ Photo of deceased
- ▶ Veteran information (discharge paperwork)

Possible decisions to make for funeral home:

- ▶ Amount to spend on service/arrangements
- ▶ Select cemetery or memorial garden
- ▶ Select the casket or urn
- ▶ Order tent and chairs if desired
- ▶ How many copies of death certificate
- ▶ Select outside burial container
- ▶ Select pallbearers
- ▶ Select music for service
- ▶ Select readings for service
- ▶ Prepare eulogy
- ▶ Types of floral/plant arrangements (arrange for disposition of flowers after funeral)
- ▶ Military honor - if applicable
- ▶ Set up memorial fund (church, hospice, charity or school)

Cemetery Arrangements:

- ▶ Meet with Cemetery Staff for information and pricing
- ▶ Select burial/cremation space
- ▶ Pay fee for opening and closing the grave
- ▶ Order final date on existing monument
- ▶ If no existing monument, design and order monument



Olathe Memorial Cemetery

Funeral Homes and Crematories

Local Funeral Homes:

Penwell-Gabel Funeral Home

14275 S Black Bob Road Olathe KS
66062
913.768.6777

McGilley & Frye Funeral Home

105 E Loula Street
Olathe KS 66061
913.782.0582

Bruce Funeral Home

106 S Center
Gardner KS 66030
913.856.7111

Porter Funeral Home & Crematory

8535 Monrovia Street Lenexa KS
913.438.6444

Area Funeral Homes:

Cremation Society of Kansas & Missouri

8837 Roe Ave
Prairie Village KS
66207
913.383.9888

Newcomer's DW Sons Funeral

8201 Metcalf Ave
Overland Park KS
66201
913.648.6224

Amos Family Funeral Home & Crematory

10901 Johnson Drive
Shawnee KS 66203
913.631.5566

Heartland Cremation & Burial

Society 7700 Shawnee Mission
Pkwy Overland Park KS 66202
913.789.8998



Olathe Memorial Cemetery

Fees and Closures

Burial Lots

Standard Lot:*	\$1300.00
Infant Memorial Lot:**	\$ 200.00
Cremation in Reflection Garden: (includes weekday interment fee, marker and engraving)	\$ 750.00 and up
Memorial Wall/Scatter Garden (includes bronze butterfly)	\$ 750.00

Interment Fees

(Opening and Closing)

Full-size Burial: Monday - Friday	\$1015.00
Cremation Burial (includes urn vault): Monday- Friday	\$ 735.00
Additional cremation burials in a full-size space	\$ 500.00
Infant Burial: (0-18 months) Monday - Friday	\$ 485.00
**Infant Memorials in this area are 12" x 24" maximum size, flat grass markers	
Weekend Services:	
Saturday	\$ 320.00 additional
Sunday	\$ 430.00 additional
After Hour Services:	\$100.00 per 1/2-hour for services after 4:30 p.m.

Closures (no services): New Year's Day, Easter, Memorial Day, July 4th (observed), Labor Day, Thanksgiving/day after, Christmas Eve/Christmas, Presidents Day, Martin Luther King Day, Veteran's Day

* Standard sized lots may be used for full-size burials or cremated remains. If more than one cremation burial is to be interred in a full-size space, an extra burial right will be assessed in addition to the interment fee. All lots are for burial of human remains only and must be purchased through the cemetery supervisor. The lot fee includes perpetual care and maintenance of lots, graves and cemetery grounds. The lot size is 40 inches by 10 feet. This allows a 2 foot by 40-inch monument and 8 feet for interment.

All fees are subject to yearly increases and must be paid in full prior to the interment date. Please go to www.olatheks.org or call the cemetery office for current fee



Olathe Memorial Cemetery

Policies and Information

Olathe Municipal Code 12.24

General Information:

- All persons are reminded that the cemetery is devoted to the burial of the dead. The provisions and penalties provided by the statute will be strictly enforced in all cases of injury, disturbance or disregard of the rules.
- All persons in the cemetery shall conduct themselves with proper respectfulness. At the discretion of the cemetery, anyone may be removed from the cemetery for any breach of this rule.
- The cemetery may refuse admission to or eject anyone who is not an owner or a visitor to an interment space.
- The cemetery expressly disclaims all responsibility for loss or damage from causes beyond its reasonable control including but not limited to thieves, vandals, acts of God, explosions, unavoidable accidents of war, whether direct or indirect. In particular, the cemetery assumes no responsibility for memorials, flowers, decorations, vases, urns, or other property on any interment space. Owners should make arrangements with their personal insurance carriers regarding any personal property such as memorials, vases and urns that are at the cemetery.
- No person shall be permitted to enter or leave the cemetery except by cemetery access roads.
- Any person found in the cemetery after closing hours will be considered a trespasser.
- No vehicle shall be driven in the cemetery at a speed greater than 10 MPH. All vehicles shall be restricted to the roads and shall drive and park on the right side. No undue noise shall be permitted in operating a vehicle through the cemetery, and only licensed drivers may operate vehicles within the cemetery.
- The cemetery reserves the right to exclude any or all vehicles from the cemetery on Memorial Day or other holidays or for any special event when it is deemed necessary. The cemetery also reserves the right to exclude any vehicle, which might cause any damage to the roads within the cemetery.
- All pets must be leashed in the cemetery and waste cleaned up (pet stations are provided at both entrances).
- No drinking, picnicking, loitering, skating, unauthorized photography/filming, hunting, trapping, fireworks or participation in any sport event or game activities is permitted within the cemetery.
- No minors are permitted in the cemetery unless accompanied by their parent or guardian.
- Visitors and owners must not engage, pay or request special assistance or services from cemetery staff working on the cemetery grounds. All orders, inquiries and complaints must be addressed to the cemetery office.



Policies and Information Cont.

Decorations:

Olathe Memorial Cemetery has an obligation and responsibility to ALL owners of burial property to maintain and preserve the appearance of the cemetery. The following are current decoration regulations and policies for all types of interments. Cemetery management retains the right to remove **ALL** flowers and decorations when in the management's opinion their appearance is unsightly, unsafe or violate policy.

- **ALL** decorations must be within the owned 40 by 96-inch lot. Any decorations outside of the plot will be promptly removed and disposed of.
- Benches must be approved by cemetery management prior to placement. A permit tag will be issued. The cemetery assumes no responsibility for damage or deterioration. Benches in disrepair will be removed and discarded.
- The cemetery may remove, **without notice or consent**, any planting, decoration or other object placed on or about any interment space which the cemetery determines to be improper, deteriorated, dangerous to persons/equipment and/or interferes with maintenance. The cemetery assumes no liability for damage, removal, or storage.
- **No** outside planting will be permitted in the cemetery.
- **No** enclosure of any kind such as a fence, string/solar lights, coping, hedge or ditch shall be permitted around any grave space or lawn crypt. No grave space or lawn crypt shall be raised above the established grade.
- **All** persons are strictly prohibited from picking flowers, removing trees or shrubs, making any alterations to any property within the cemetery or in any way defacing or damaging the cemetery.
- During the mowing season, decoration of grave spaces and lawn crypts with cut or artificial flowers may be made only in an approved vase integrated with or adjacent to the memorial. **DECORATIONS NOT IN CEMETERY APPROVED CONTAINERS WILL BE REMOVED IMMEDIATELY AND DISCARDED**
- November 1st through April 15th – Winter decorations are allowed during this period. All Christmas decorations will be removed on January 31, weather permitting. All remaining winter decorations will be removed on April 15th. Wooden crosses no taller than 48 inches and only one per grave are allowed during this timeframe. Crosses may not be made of any breakable material and all crosses not claimed by May 1 will be discarded.
- Decorations may be placed **7** days before these holidays Easter, Mother's Day, Father's Day, Memorial Day, Independence Day, Veteran's Day, Labor Day, Thanksgiving and Christmas. All decorations will be on next scheduled decoration removal date as posted on signs located at each entrance to the cemetery **OR** at such times as the cemetery determines necessary in order to mow or otherwise maintain the cemetery.



Policies and Information Cont.

The owner, or family of a deceased owner, shall turn all vase units into the ground after November 1st, and remove all decorations. The cemetery assumes no responsibility for ice damage to vase units.

PROHIBITED DÉCOR

- Arbors
- Balloons – latex or mylar
- Crockery/earthenware
- Freestanding structures
- Glass – including but not limited to jars, bottles, marbles, deco beads, stones, breakable material
- Tin cans
- Tinsel
- Whirligig spinners
- Windchimes or hanging items in trees
- Wires/zip ties
- Wrapping on a shepherd's hook

For any question not specifically answered here, check first with the cemetery office.

Olathe Memorial Cemetery reserves the right to update and change policies at any time.



Policies and Information Cont.

Monuments:

- Monuments can be purchased from Olathe Memorial Cemetery or any **licensed** monument dealer. They will then need to contact the cemetery before placement of the monument. Monuments shall be of granite, marble, or bronze composition and not exceed the size of the grave including a four-inch collar allowed for the foundation.
- Engraved side of monuments are installed facing west unless otherwise requested at time of order. An additional fee will be assessed to reposition the monument.
- The City of Olathe will have the right to reset any monuments which are deemed detrimental to the appearance of the grounds or which prevent proper care of the lot.
- All monument companies must adhere to all the administrative regulations regarding "Placement of Memorials and Markers in Olathe Memorial Cemetery" (Administrative Regulation No. PR-13)

Monument information can be obtained by contacting the cemetery office. Monuments must be paid in full at the time the order is placed and the proof is approved.

Veterans Circle:

Earl Collier Post # 153 of the American Legion
410 E Dennis
Olathe KS 66061
913.782.0621

- Individuals wanting to be buried in this plot **must** contact the Post and verify they have an honorable discharge from the military. The internment space is free, but families **must** pay for grave opening, closing, and foundation work involved in setting of government-issued markers.

Mailing Address: City of Olathe
ATTN Cemetery Office PO Box 768
Olathe Kansas 66051-0768
Email: OMCInfo@olatheks.org
Office Phone: 913.971.5226
<http://cemetery.olatheks.org>



Olathe Memorial Cemetery

City of Olathe

Parks and Recreation Department Policy

Department Policy: PR-13

SUBJECT: Placement of Memorials and Markers in Olathe Memorial Cemetery

EFFECTIVE DATE: January 1, 2010

APPROVED BY: Kevin Corbett

SUPERSEDES: January 1, 2006

1.0 PURPOSE:

To establish rules and regulations for placement of memorials and markers in the Olathe Memorial Cemetery.

2.0 GUIDELINES

- 2.1** Placement of markers or memorials on any gravesite in the Olathe Memorial Cemetery require approval of the Cemetery Supervisor.
- 2.2** Memorials or markers must meet the specifications as set forth in Section 3.0 below.
- 2.3** All rules and regulations set forth herein shall apply to Olathe Memorial Cemetery or any party contracted to install a memorial or marker.

3.0 MEMORIAL OR MARKER SPECIFICATIONS

- 3.1** Any memorial or marker to be placed in Olathe Memorial Cemetery shall be of a bronze, granite or marble composition and shall be of standard commercial grade and manufactured by a commercial company ordinarily engaged in the manufacture of memorials or markers for placement on gravesites.
- 3.2** Any memorial or marker substantially deviating from the requirements or materially damaged, marred or defaced prior to installation shall not be permitted to be placed in Olathe Memorial Cemetery.
- 3.3** The memorial or marker, with its accompanying foundation, proposed to be placed on any gravesite shall not exceed the size of that gravesite.

4.0 FOUNDATIONS AND MEMORIAL/MARKER INSTALLATION

- 4.1** Before the placement of any memorial or marker on any gravesite in Olathe Memorial Cemetery, a foundation must be prepared in accordance with the requirements and specifications for foundations set forth in Section 4.2.

4.2 All foundations for memorials or markers to be placed in Olathe Memorial Cemetery shall be prepared in accordance with the following specifications:

- a. The foundation shall be centered in relationship to the center of the end of the vault at which the memorial or marker is to be installed. The gravesite lot shall be physically probed in order to make this determination.
- b. Where a single memorial or marker is to be used to commemorate two gravesites, the foundation shall be centered between the two gravesites to the extent possible.
- c. All foundations shall be laid out so the memorials or markers will be in alignment with the other foundations and memorials or markers in the same lot row.
- d. The measurements of the foundation excavations shall be eight inches wider than the width of the memorial or marker and eight inches longer than the length of the memorial or marker in order that a grassband of four inches will extend beyond the entire length and width of the memorial or marker after it has been installed.
- e. Foundation excavations for memorials or markers which will lie flat with the ground surface shall be dug at a depth of approximately eighteen inches and such depth shall be consistent throughout the excavation, including the area to be excavated for the grassband.
- f. The depth of the excavation for the foundation for an upright memorial or marker shall be approximately one-half the height of said upright memorial or marker, with a maximum depth excavation of eighteen inches.
- g. Piers approximately seven inches in diameter and ten inches deep shall be sunk below the base of the foundation excavation. Piers must be located on the sides of the excavation in approximately the center. In addition, if the lid of the vault(s) is below the base of the foundation excavation, two additional piers shall be sunk, each approximately seven inches in diameter, from the vault(s).
- h. The excavation, and all piers dug from the base shall be filled with cement and finished and the installation of a flat memorial or marker shall be made so that the top is no more than six inches above the ground level.

4.3 Preparation of the foundation for any memorial or marker to be placed on any gravesite in Olathe Memorial Cemetery and the installation of memorial or marker shall be scheduled with the Cemetery Supervisor. The party desiring to install a memorial or marker shall give at least three (3) days' notice to the Cemetery Supervisor and such installation may then be scheduled.

4.4 If any party desiring a memorial or marker to be placed in Olathe Memorial Cemetery retains Olathe Memorial Cemetery for installing the memorial or marker, Olathe Memorial Cemetery shall make a charge at the current installation rate as set forth in the contractor's price agreement, or such price as the Parks and Recreation Department shall, by duly authorized amendment to these Rules and Regulations, adopt.

4.5 If the installation of any memorial or marker in Olathe Memorial Cemetery is being done by a party other than Olathe Memorial Cemetery, personnel of Olathe Memorial Cemetery shall inspect the foundation prior to the placement of the memorial or marker, and no memorial or marker shall be set in place until specifications have been met. Further, after the placement of the memorial or marker, Olathe Memorial Cemetery shall reinspect the gravesite to determine that the memorial or marker was installed properly. The completion of the foundation shall not detract from the standard and usual appearance of gravesites in Olathe Memorial Cemetery.

4.6 Removal of all excavated dirt and clean-up of the gravesite shall be performed in a quality manner, by the party installing the memorial or marker.

5.0 INSPECTIONS

5.1 If upon inspection, the installation of the memorial or marker deviates from the specifications set forth, Olathe Memorial Cemetery shall give notice to the installer requiring corrections needed to comply.

6.0 THIRD PARTY INSTALLATION

6.1 A third party proposing to install a memorial or marker in Olathe Memorial Cemetery shall furnish evidence to Olathe Memorial Cemetery that its employees or agents are covered by Worker's Compensation Insurance and that it carries public liability insurance for installation of memorials or markers.